



**BOARD OF EDUCATION Special Board
Development Meeting
01/21/2020 07:00 PM**
Board Room
819 West Iowa Avenue, Sunnyvale, CA 94086

Printed : 1/17/2020 3:05 PM PST

Our Mission

Sunnyvale School District provides every student with a strong foundation of academic, behavioral, and social-emotional skills to prepare them for success in a diverse, challenging, and changing world.

- *Agenda materials are available online and in the Superintendent's Office upon request.*
- *Individuals requiring special accommodations should contact the Superintendent's Office at least two working days before the meeting date.*



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1. OPENING OF MEETING BY BOARD PRESIDENT

- A. Pledge of Allegiance



2. APPROVAL OF AGENDA

3. COMMENTS FROM THE PUBLIC

4. REVIEW AND ACTION

- A. Approval of the 2018-2019 School Accountability Report Cards

5. CONSENT AGENDA ITEMS

- A. Approval of Change Order #018 – Bishop Elementary School Modernization – Increment 1 & 2 – USS Cal Builders 
- B. Appointment of Membership for Citizens’ Bond and Parcel Tax Oversight Committee
- C. Adoption of Revised Board Policy 5141.52 - Suicide Prevention
- D. Adoption of New Board Policy - Inclusion
- E. Adoption of Revised Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction
- F. Approval of General Contractor Agreements (Starting Arts, NOVA Health Therapies, Inc.) 
- G. Acceptance of Donations to the District (DonorsChoose.org)

6. REVIEW AND DISCUSSION

- A. Debrief: 2019 California School Boards Association Annual Education Conference
- B. Board of Education Focus Areas for 2020-2021
 - a. Future Study Topics
 - b. Discussion Topics
 - c. Governance Team Retreat Planning
- C. Board Goals, Protocols, Roles, and Responsibilities
 - a. Governance Handbook

7. INFORMATION AGENDA

A. Williams Uniform Complaint Settlement Quarterly Report 

8. FUTURE MEETINGS/ADJOURNMENT



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1. OPENING OF MEETING BY BOARD PRESIDENT

Quick Summary / Abstract

The Board President shall announce that a recording is being made at the direction of the Board and that the recording may capture sounds of those attending the meeting.

Created on 1/7/2020 at 6:14 PM PST by Annalee Wee
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1. A. Pledge of Allegiance

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2. APPROVAL OF AGENDA

Quick Summary / Abstract

Motion _____ Seconded _____ Board Action _____

Recommendation

Approval of the agenda as presented

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3. COMMENTS FROM THE PUBLIC

Quick Summary / Abstract

The public is afforded an opportunity to address the Board on only those items described in the agenda for this Special Meeting. (§54954.3(a))

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4. REVIEW AND ACTION

Created on 1/8/2020 at 2:22 PM PST by Annalee Wee
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4. A. Approval of the 2018-2019 School Accountability Report Cards

Quick Summary / Abstract

Motion _____ Seconded _____ Board Action _____

Contact Person

Jonathan Watts, Technology Integration Specialist

Description

As mandated by Proposition 98, all public schools in California are required to prepare and disseminate information annually through a School Accountability Report Card (SARC). SARCs are published for the previous school year so that all school data can be reported (under separate cover).

Required elements that comprise the SARC are found in Education Code Section 33126.

The 2018-19 PFT data has not been published by CDE. The SARCs are being board-approved and posted without the data to meet the 2/1/20 publishing deadline. Updated SARCs will be posted as soon as the data is published.

School Accountability Report Cards will be posted on each school's website after approval.

Recommendation

The Superintendent recommends that the Board of Education approve the 2018-2019 School Accountability Report Cards.

Created on 1/8/2020 at 2:20 PM PST by Annalee Wee
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5. CONSENT AGENDA ITEMS

Quick Summary / Abstract

Any item on the Consent Agenda is subject to review and discussion prior to being approved by the Board. If necessary, any item(s) may be removed for separate action. The public may address the Board regarding any item(s) on the Consent Agenda.

Moved _____ Seconded _____ Board Action _____

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5. A. Approval of Change Order #018 – Bishop Elementary School Modernization – Increment 1 & 2 – USS Cal Builders

Contact Person

Rob Smiley, Chief Operations Officer

Description

Pursuant to Public Contract Code, all change orders must be ratified by the Board of Education. This change order represents the eighteenth formal Change Order for the Bishop Elementary School – Increment 1 & 2 Project and documents unforeseen conditions found during construction and added work requested by the District not identified in the original scope of work. Once ratified by the Board of Education, the contractor can invoice for work associated with this Change Order.

The original contract price awarded by the Board of Education to USS Cal Builders was \$24,699,000.

- Change Order #01 was approved by the Board of Education at its June 22, 2017 meeting and amended the contract to \$24,773,740.23
- Change Order #02 was approved by the Board of Education at its October 5, 2017 meeting and amended the contract to \$24,791,994.40
- Change Order #03 was approved by the Board of Education at its November 14, 2017 meeting and amended the contract to \$24,795,061.43
- Change Order #04 was approved by the Board of Education at its January 11, 2018 meeting and amended the contract to \$24,841,578.66
- Change Order #05 was approved by the Board of Education at its April 24, 2018 meeting and amended the contract to \$24,876,288.67
- Change Order #06 was approved by the Board of Education at its June 2, 2018 meeting and amended the contract to \$24,936,023.06
- Change Order #07 was approved by the Board of Education at its August 9, 2018 meeting and amended the contract to \$24,968,315.61
- Change Order #08 was approved by the Board of Education at its November 1, 2018 meeting and amended the contract to \$24,946,905.44
- Change Order #09 was approved by the Board of Education at its December 11, 2018 meeting and amended the contract to \$24,883,951.60
- Change Order #10 was approved by the Board of Education at its January 10, 2019 meeting and amended the contract to \$24,890,129.97
- Change Order #11 was approved by the Board of Education at its February 7, 2019 meeting and amended the contract to \$24,889,433.34
- Change Order #12 was approved by the Board of Education at its May 2, 2019 meeting and amended the contract to \$24,900,839.19
- Change Order #13 was approved by the Board of Education at its May 16, 2019 meeting and amended the contract to \$24,782,699.96
- Change Order #14 was approved by the Board of Education at its June 20, 2019 meeting and amended the contract to \$24,777,041.78
- Change Order #15 was approved by the Board of Education at its September 23, 2019 meeting and amended the contract to \$24,810,843.25

- Change Order #16 was approved by the Board of Education at its November 7, 2019 meeting and amended the contract to \$24,815,378.86
- Change Order #17 was approved by the Board of Education at its December 12, 2019 meeting and amended the contract to \$24,816,920.52
- Change Order #18 is in the amount of \$2,754.77 and will amend the contract amount to \$24,819,675.29

Recommendation

The Superintendent recommends the Board of Education approve Change Order #018 Bishop Elementary School Modernization – Increment 1 & 2 Project.

Supporting Documents

[2014067 CCO - 18.pdf](#)

Created on 1/16/2020 at 4:12 PM PST by Annalee Wee
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BISHOP ES MODERNIZATION & NEW CLASSROOMS

CHANGE ORDER : 18
COVER SHEET

School:	Bishop ES Modernization & New Classrooms	Change Order No.: 18
Owner:	Sunnyvale School District	AEDIS No.: 2014067
Contractor:	USS Cal Builders, Inc.	DSA File.: 43-54 Appl. No.: 01-115156
		Date: 1/13/2020

Original Contract Sum:	\$24,699,000.00
Net Change by Previous Change Order:	\$117,920.52
Revised Contract Amount Prior to this Change Order:	\$24,816,920.52
Contract Amount to be adjusted by this Change Order:	\$2,754.77
Proposed Contract Amount with this Change Order:	\$24,819,675.29
Contract time will increase by:	0 Calendar Days

The Contractor is hereby directed to make the changes as described in the attached Change Order: Description of Items. The Contractor shall proceed with the work after approval by the Division of the State Architect.

 District Authority
 Sunnyvale School District

 USS Cal Builders, Inc.

 Architect of Record
 Aedis Architects

 Division of the State Architect



BISHOP ES MODERNIZATION & NEW CLASSROOMS INC.1 INC. 2

CHANGE ORDER : 18
DESCRIPTION OF ITEMS

School: Bishop ES Modernization & New Classrooms Inc.1
Owner: Sunnyvale School District
Contractor: USS Cal Builders, Inc.

Change Order No.: 18
AEDIS No.: 2014067
DSA File.: 43-54 **Appl. No.: 01-115156**
Date: 1/13/2020

DESCRIPTION OF ITEMS

Item No. 1	Reference PCO # 112.1	CCD Reference # 142	ADD: \$2,093.57
Description:	HVAC revision at C10/C11 per attached drawing. Extend 3/4" condensate line shown on P3.1 to new location of SAC-2. Relocate/extend the electrical connections to Room C10 per attached drawing. Blank off door louvers on door C10a		Time Ext. 0 Calendar Days
Reason:	District request to cool IDF that is located in Room C10		
Requested by:	District		
Support Docs.:	CCD142-M3.1, CCD142-E3.03.		

Item No. 2	Reference PCO # 121.1	CCD Reference # 149	ADD: \$661.20
Description:	Modification to HVAC ducts and grill related to CCD 127		Time Ext. 0 Calendar Days
Reason:	Additional HVAC cost		
Requested by:	Architect/Structural Engineer/Mechanical Engineer		
Support Docs.:	None		

TOTAL THIS CHANGE ORDER: \$2,754.77

Attachments: CCD142-M3.1, CCD142-E3.03.


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5. B. Appointment of Membership for Citizens' Bond and Parcel Tax Oversight Committee
Contact Person

Rob Smiley, Chief Operations Officer

Description

The Sunnyvale School District was successful at the Measure "G" in November of 2013 authorizing the issuance \$96 million of general obligation bonds and Measure "GG" in November of 2018 authorizing the issuance of \$100 million of general obligation bonds. In addition, the District was successful at an election held in November of 2016, in obtaining authorization from the District's voters to levy a qualified special tax, known as a "parcel tax", commencing July 1, 2018 for a period of 7 years for a variety of planned program and operational uses. As a part of the compliance process the Board of Education established a Citizens' Bond and Parcel Tax Oversight Committee for the purpose of informing the public, reviewing expenditures and preparing an annual report to the Board of Education that states whether the District is in compliance with the voter approved expenditures and to provide a summary of the Committee's proceedings and activities for the preceding year.

The committee membership and recommendation of term of reappointment is as follows:

Name	Role	Term Expires	Term #
Sandy Agbayani	Community member at large	June 30, 2021	3
Mary Bradley	Community member at large	June 30, 2021	3
*Dean Chu	Community member at large	January 11, 2022	3
Rosemarie Kuykendall	Business Association Member	June 30, 2021	3
Judi Nickey	Senior Citizen's Organization	August 11, 2020	2
Charlie Shoemaker	Bona Fide Tax Payers Association	June 30, 2021	3
Samuel Spinella	Parent of students and active in PTA	August 11, 2020	2

All members whose term has concluded and have volunteered to serve another term are indicated by way of an "*" before their name.

Recommendation

The Superintendent recommends that the Board of Education reappoint the committee membership for the specified terms as outlined above.

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5. C. Adoption of Revised Board Policy 5141.52 - Suicide Prevention

Contact Person

Tasha L. Dean - Assistant Superintendent, Special Education and Student Services

Description

Dr. Tasha Dean stated that Board Policy 5141.52 - Suicide Prevention was updated to reflect NEW LAW (AB 2639) which requires boards of districts that serve grades 7-12 to review the district's suicide prevention policy at least every five years and update it as necessary.

Policy was reviewed and discussed at a regular board meeting on January 9, 2020. Dr. Dean was instructed to return the policy on consent. The board policy is available for public inspection in the Office of the Superintendent.

Recommendation

The Superintendent recommends that the Board of Education adopt revised Board Policy 5141.52 - Suicide Prevention.

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5. D. Adoption of New Board Policy - Inclusion

Contact Person

Tasha L. Dean - Assistant Superintendent, Special Education and Student Services

Description

Dr. Tasha Dean stated that new Board Policy - Inclusion sets a vision and provides recommendations to our schools and community for increasing the inclusion of ALL students, including students with disabilities, in high-quality programs. It is the District's position that all students with disabilities should have access to inclusive high-quality programs, where they are provided with individualized and appropriate support in meeting high expectations. It is our shared vision that students be meaningfully included in all facets of society throughout the life course. This begins in early childhood programs and continues into schools, places of employment, and the broader community. Inclusion early in programs can set a trajectory for inclusion across the life course.

Policy was reviewed and discussed at a regular board meeting on January 9, 2020. Dr. Dean was instructed to return the policy on consent. The board policy is available for public inspection in the Office of the Superintendent.

Recommendation

The Superintendent recommends that the Board of Education adopt new Board Policy - Inclusion.

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5. E. Adoption of Revised Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction

Contact Person

Mala Ahuja - Assistant Superintendent, Curriculum, Instruction, and Assessment

Description

Ms. Mala Ahuja stated that Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction has been updated to more directly reflect the goals of the California Healthy Youth Act and reflect new law which requires districts offering grades 6-12 to provide information on human trafficking prevention resources to parents/guardians that they may request to excuse their child from comprehensive sexual health and HIV prevention education.

Bylaw was reviewed and discussed at a regular board meeting on January 9, 2020. Ms. Ahuja was instructed to return the policy on consent. The board policy is available for public inspection in the Office of the Superintendent.

Recommendation

The Superintendent recommends that the Board of Education adopt revised Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction.

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5. F. Approval of General Contractor Agreements (Starting Arts, NOVA Health Therapies, Inc.) 

Contact Person

Michael Gallagher, Ed.D. - Deputy Superintendent, Human Resources

Description

The following agreements have been tentatively agreed to by Sunnyvale School District management, but are subject to approval or ratification by the Board of Education. A signed copy of the agreement, in its entirety, is on file in the Human Resources Department.

Recommendation

The Superintendent recommends that the Board of Education approve the proposed agreement(s) with the contractor(s) as listed.

Supporting Documents

[General Contract Agenda 1.21.20 attachment.pdf](#)

Created on 1/13/2020 at 5:13 PM PST by Laura Di Pol
Last Modified on 1/14/2020 at 1:14 PM PST by Laura Di Pol

Sunnyvale School District
Board of Education

<u>Contractor</u>	<u>Amount/Date</u>	<u>Services</u>
Starting Arts Funding Sources: 7090Z10A5825 CON 19-20-164	<i>Not to exceed:</i> <i>\$8,000.00</i> January 21, 2020 thru June 10, 2020	Will provide a theatre production for Bishop Elementary School.
NOVA Health Therapies, Inc Funding Sources: 76500C21K5830 CON 19-20-165	<i>Not to exceed:</i> <i>\$90,000.00</i> January 13, 2020 thru June 10, 2020	Will provide a School Psychologist to assist staff and students at Cumberland and Cherry Chase Elementary Schools.



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5. G. Acceptance of Donations to the District (DonorsChoose.org)

Contact Person

Benjamin H. Picard, Ed.D. - Superintendent

Description

The District has received the following donation(s):

- DonorsChoose.org donated \$669.80 to pay for part of the transportation cost of a Columbia Middle School field trip to the SF Exploratorium.

Recommendation

The Superintendent recommends that the Board of Education accept the donation(s) to the District as listed, with a letter of appreciation sent to the donor(s).

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6. REVIEW AND DISCUSSION

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6. A. Debrief: 2019 California School Boards Association Annual Education Conference

Contact Person

Benjamin H. Picard, Ed.D. - Superintendent

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6. B. Board of Education Focus Areas for 2020-2021

Contact Person

Benjamin H. Picard, Ed.D. - Superintendent

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6. B. a. Future Study Topics

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6. B. b. Discussion Topics

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6. B. c. Governance Team Retreat Planning

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6. C. Board Goals, Protocols, Roles, and Responsibilities

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6. C. a. Governance Handbook

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7. INFORMATION AGENDA

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7. A. Williams Uniform Complaint Settlement Quarterly Report

Contact Person

Michael Gallagher, Ed.D. - Deputy Superintendent, Human Resources

Description

As required by law, under the Williams Uniform Complaint Settlement, a quarterly report must be provided to the Board of Education listing complaints filed regarding Textbooks and Instructional Materials; Facilities Conditions posing an emergency or health/safety threat; and/or Teacher Vacancies or Misassignments.

Reporting for the quarter beginning October 1, 2019 and ending on December 31, 2019 - no complaints have been filed.

Supporting Documents

[Williams Quarterly Report Oct 1- Dec 31 2019.pdf](#)

Created on 1/13/2020 at 5:00 PM PST by Laura Di Pol
Last Modified on 1/13/2020 at 5:04 PM PST by Laura Di Pol

Academic School Year 2019-2020
 Quarterly Report on Williams Uniform Complaints
 [Education Code § 35186]

District: Sunnyvale School District

Person completing this form: Dr. Michael Gallagher, Ed.D. Title: Deputy Superintendent

Quarterly Report Submission Date: Jul 1 – Sep 30, 2019 (due Oct 27, 2019)
 (Please check one) Oct 1 – Dec 31, 2019 (due Jan 27, 2020)
 Jan 1 – Mar 31, 2020 (due Apr 27, 2020)
 Apr 1 – Jun 30, 2020 (due Jul 27, 2020)

Date for information to be reported publicly at governing board meeting: January 23, 2020

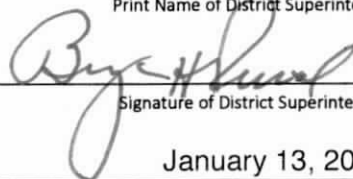
Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
 Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

GENERAL SUBJECT AREA	TOTAL # OF COMPLAINTS	# RESOLVED	# UNRESOLVED
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy of Misassignments	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Dr. Benjamin Picard, Ed.D.

Print Name of District Superintendent



Signature of District Superintendent

January 13, 2020

Date

Please scan the original signed copy and email to:
 Santa Clara County Office of Education – Equity and Educational Progress Division
 Mayra Ayala, mayra_ayala@sccoe.org



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8. FUTURE MEETINGS/ADJOURNMENT

Quick Summary / Abstract

Thursday, February 6, 2020, 7:00 p.m.
Regular Board Meeting
District Office Board Room

Created on 1/7/2020 at 6:14 PM PST by Annalee Wee
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